

STATE OF S.C. FORMS SPECIFICATION SHEET

The S.C. Government Printing Services Manual (1-1-98) shall be made part of all Printing Procurements by reference.

Vendor _____ Authorized Signature _____

☒ SEE ATTACHED SPECIFICATIONS.

AGENCY NAME S. C. Department of Public Safety				DELIVERY DATE REQUIRED See Special Instructions		INSIDE		DATE COPY WILL BE READY FOR PICKUP BY CONTRACTOR <input checked="" type="checkbox"/> DELIVERY Upon Award												
QUANTITY ORDERED			NO. PARTS		FORM NUMBER		TITLE OR DESCRIPTION OF FORM AS IT IS TO APPEAR ON CTNS & SHIPPING PAPERS													
<input type="checkbox"/> Continuous <input type="checkbox"/> Mailer <input checked="" type="checkbox"/> Snap Set <input type="checkbox"/> Other				COMPOSITION					SPECS		PROOFS		CARBON DUMMY		ARTWORK					
				New	Exact	Disk	Camera Ready	Changed	Rev	Exact	Yes	No	Yes	No	Screens	Reverses	Logos	Other		
				<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
PART	Overall Size Including Stub		Stub Size		Paper Specification			Carbon Size Overall Width		For Continuous Forms		Length From Stub		Perf For Snapshots		B E T W E E N				
	WIDTH	LENGTH	Left	Right	Color	WT.	Kind	Ink Specifications		Copy		Marginal Words Or Designating Numbers		C A T W B E E N						
			Top	Bottom				PRIM.	SEC	Back Printing	Front Copy As	Back Copy As	No. Of Extra Perfs H V P		Ink Color					
	1	8 1/2 11 3/4	3/4		WHITE	20	NCR CB	BLACK		Y										
	2	8 1/2 11 3/4	3/4		GREEN	14	NCR CF	BLACK										1 2		
	3	8 1/2 11 3/4	3/4		GREEN	14	NCR CF	BLACK										2 3		
	4	8 1/2 11 3/4	3/4		GREEN	14	NCR CF	BLACK										3 4		
	5																	4 5		
	6																	5 6		
	7																	6 7		
8																7 8				
9																8 9				
10																9 10				
Numbering		From: See Specs/Sample		To:		No. Of Positions 3		Color Red		Guaranteed <input checked="" type="checkbox"/>		List Missing <input type="checkbox"/>		<input checked="" type="checkbox"/> Press <input type="checkbox"/> Crash		MICR Specifications <input type="checkbox"/> Static Only <input type="checkbox"/> Static & Consecutive				
Punching		position	No. Of Holes	Diameter	C To C	Edge Of Paper To Center Of Hole		Punch Parts	Press <input type="checkbox"/>	Drill <input type="checkbox"/>	Special Punching									
Continuous Forms		Marginal Punching		Marginal Perfs		Crimp		Glue		Forms Handling Equipment (Specify Name & Model No.)							Characters Per Inch (Across)		Lines Per Inch (Down)	
		Left	Right	Left	Right	Left	Right	Left	Right											
		Paper	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Printer		Deleaver		Burster					
		Carbon	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>										
Book Binding Or Padding		Stub		Type Of Cover		Covers Printed		Ink Color		Quantity		Packaging Specifications								
		Left <input checked="" type="checkbox"/>	Right <input type="checkbox"/>	Triad <input type="checkbox"/>	Flyleaf <input type="checkbox"/>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	BLACK	Book Or Pad 25 SETS												
		Top <input checked="" type="checkbox"/>	Bottom <input type="checkbox"/>	<input checked="" type="checkbox"/> Wrap Around								Packing <input type="checkbox"/> STD <input checked="" type="checkbox"/> SPI QTY/PKG QTY/CTN SHRINK WRAP 10 BOOKS 40								
Agency Contact Office of Highway Safety Doug Connelly/Susan Berry								Phone Number (803) 896-0624/896-9940												

☒ ALL COPY, PROOFS, ETC. MUST BE PICKED UP AND DELIVERED IN PERSON BY A CONTRACTOR REPRESENTATIVE WHO IS KNOWLEDGEABLE AND CAPABLE OF DISCUSSING THE CONTRACT.

SPECIAL INSTRUCTIONS: SPECIAL INSTRUCTIONS: SEE ATTACHED